

**TOWN OF POLK
TOWN BOARD MEETING MINUTES
AUGUST 12, 2008**

I. Call meeting to Order at 7:30 p.m.

A. Official Meeting Notice - Chairman Heppe called the meeting to order at 7:30 p.m.. Chairman Heppe verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

B. Roll Call - Members present: Chairman W. Heppe, Supervisor H. Groth, Supervisor T. Merten, Treasurer S. Kissinger and Clerk C. Whelan. See lists of guests. (Page #).

C. Approval of the Town Board Minutes for July 8, 2008 and Board of Review May 20, 2008 recessed to May 21, 2008.

Motion made by Supervisor Harold Groth to approve the Town Board minutes for July 8, 2008 and the Board of Review minutes for May 20, 2008 recessed to May 21, 2008, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

D. Public Presentation (15 Minutes) - None

II. Unfinished Business -Discussion/Possible Action on the Following

A. Operators' Licenses. (See list-Page #)

Motion made by Supervisor T. Merten to approve the operator license for all on the list contingent upon schooling, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

B. Abandon Road in Mayfield a portion of Polk Street Between Water St. and Tillie Lake Road -

Chairman Heppe stated the Clerk should notify the neighbors involved, that a portion of Polk Street, one half width of the road, bordering each property owner, will be deeded over to them.

Motion made by Supervisor T. Merten to direct the Clerk to send a letter to each property owner adjacent to the abandon portion of Polk Street a letter advising them ½ of the road portion abandoned will be deeded over to them. Motion was seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

C. Business Use application for Hallman Lindsay Paint Store to be located at 3010 Helsan Drive In Helsan Business Park. Tax Key T9-1068-00Z-001, Section 36, Zoned B-1 Business -

Motion was made by Supervisor H. Groth to approve the Business Use permitting Hallman Lindsay Paint Store to operate a business at 3010 Helsan Drive, seconded by Supervisor T. Merten.

Motion carried unanimously by voice vote.

D. Conceptual Road Plan for Pioneer Plaza business development, Pioneer Plaza LED, Owner, 3230 Pioneer Road, Richfield. Tax Key T9-1062, T9-1063, & T9-1064, Section 36, Zoned B-1 Business -

Motion was made by Supervisor T. Merton to approve the Conceptual Road Plan for Pioneer Plaza Business development upon the recommendation of the Plan Commission and the following requirements 1) for phase one of the conceptual road plan the road may be constructed from the PT 7-39.86 point with a temporary cul du sac, south to Pioneer Road 2)a CSM be created with a designated private road, shown as an outlot 3) road must be built to Town specifications 66' wide 4) private road agreement be drawn up by Town attorney and signed 5) three ponds can be installed with Washington County and DNR approval. Be it further noticed that if development takes place beyond that they will have to use the road we are acting on now and no access except for emergency access on Mayfield Road. Motion was seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

E. Resolution Amending Resolution 02-03 Reducing Vehicle Weight and Size Limitations on Scenic Road from Pioneer Road ½ mile North.

Motion was made by Supervisor H. Groth to approve Resolution No. 08-03 amending Resolution 02-03 reducing vehicle weight and size limitations on Scenic Road from Pioneer Road ½ mile north, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

F. Resolution Amending Resolution 01-10 Reducing the Vehicle Weight & Size Limitations on Pioneer Road and Imposing Vehicle Weight and Size Limitations on Pioneer Road from Hillside East to Scenic Road.

Motion was made by Supervisor T. Merten approving Resolution No. 8-02 amending Resolution 01-10 reducing vehicle weight and size limitations on Pioneer Road and imposing vehicle weight and size limitations on Pioneer Road from Hillside east to Scenic Road, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

G. Multi-Jurisdictional Comprehensive Plan - None

H. Zoning Violations -

Motion was made by Supervisor H. Groth to direct Zoning Secretary to send a letter for removal of concrete driveway on north side of Sherman Road 1/4 mile west of Hillside Road, Glenn Trust and remove all obstructions, blocks of stone, and pillars in right of way location west side of Mayfield Road 1/3 mile south of Western, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

V. Financial

A. Treasurer's Report -

Motion made by Supervisor H Groth to approve the Treasurer's Report for August 12, 2008, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

B. Review of Revenues & Expenditures -

Motion made by Supervisor T. Merten to approve the revenues and expenditures through August 12, 2008, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

C. Approval of Checks and Payroll -

Motion made by Supervisor T. Merten to approve the payables and payroll, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote

VI. Other Business

A. Correspondence to be Review - The Town Board reviewed the correspondence.

1. Fire Department Report - Jackson Fire Report - June 2008 - The Town Board reviewed the June 2008 Jackson Fire Report.

B. Road Matters - Discussion & Possible Action on Road Matters - Chairman Heppe stated we are checking the cost of patching on some Town Roads.

VII. Adjournment -

Motion was made by Supervisor H. Groth to adjourn at 7:40 p.m., seconded by Supervisor T. Merten Motion carried unanimously by voice vote.

Respectfully Submitted,

Catherine Whelan, Town Clerk

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